

SCRUTINY BOARD (ENVIRONMENT, HOUSING AND COMMUNITIES)

Meeting to be held in Civic Hall, Leeds, LS1 1UR on
Thursday, 9th January, 2020 at 10.30 am

(A pre-meeting will take place for ALL Members of the Board at 10.00 a.m.)

MEMBERSHIP

B Anderson (Chair) - Adel and Wharfedale;
J Akhtar - Little London and Woodhouse;
J Bentley - Weetwood;
A Blackburn - Farnley and Wortley;
D Collins - Horsforth;
A Gabriel - Beeston and Holbeck;
P Grahame - Cross Gates and Whinmoor;
A Khan - Burmantofts and Richmond Hill;
P Gruen - Cross Gates and Whinmoor;
M Harland - Kippax and Methley;
N Sharpe - Temple Newsam;
K Brooks - Little London and Woodhouse;
T Smith - Pudsey;

Please note: Certain or all items on this agenda may be recorded

Principal Scrutiny Adviser:
Rebecca Atherton
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A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS To consider any appeals in accordance with Procedure Rule 25* of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (* In accordance with Procedure Rule 25, notice of an appeal must be received in writing by the Head of Governance Services at least 24 hours before the meeting).	
2			EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC 1. To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report. 2. To consider whether or not to accept the officers recommendation in respect of the above information. 3. If so, to formally pass the following resolution:- RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows: No exempt items have been identified.	

3		LATE ITEMS To identify items which have been admitted to the agenda by the Chair for consideration. (The special circumstances shall be specified in the minutes.)	
4		DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.	
5		APOLOGIES FOR ABSENCE AND NOTIFICATION OF SUBSTITUTES To receive any apologies for absence and notification of substitutes.	
6		MINUTES - 3 DECEMBER 2019 To approve as a correct record the minutes of the meeting held on 3 December 2019.	1 - 10
7		FINANCIAL INCLUSION AND UNIVERSAL CREDIT UPDATE To receive an update from the Chief Officer – Customer Access and Welfare with regards to the move to full service digital implementation of Universal Credit a year on from its introduction.	11 - 46
8		LOCALITY WORKING AND PRIORITY NEIGHBOURHOODS To provide an update from the Director of Communities and Environment with regards to the implementation of the locality working approach in our most disadvantaged neighbourhoods.	47 - 86

9		REFERRAL TO SCRUTINY: RIVER CLEANLINESS To consider a Referral to Scrutiny in the names of Cllr Harrington and Cllr Lamb regarding pollution of the River Wharfe.	87 - 92
10		FINANCIAL HEALTH MONITORING To consider the report of the Head of Democratic Services and, for the areas aligned with the Board's Terms of Reference, the appended budget report.	93 - 126
11		INITIAL BUDGET PROPOSALS 2020/21 To consider a report from the Head of Democratic Services which provides information regarding the outline budget proposals for 2020/21.	127 - 192
12		BEST COUNCIL PLAN PERFORMANCE REPORT QUARTER 2 2019/20 To consider the report of the Directors of Resources and Housing and Communities and Environment, which presents a summary of 2019/20 Quarter 2 performance data and provides an update on progress in delivering the relevant priorities in the Best Council Plan 2019/20 to 2020/21.	193 - 226
13		BEST COUNCIL PLAN REFRESH To consider the report of the Head of Democratic Services which provides information for consideration relating to the Best Council Plan refresh.	227 - 238
14		WORK SCHEDULE To consider the Scrutiny Board's work schedule for the 2019/20 municipal year.	239 - 258
15		DATE AND TIME OF NEXT MEETING The next meeting will take place on 6 February at 10.30am (10am pre-meeting for Board members).	

THIRD PARTY RECORDING

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts on the front of this agenda.

Use of Recordings by Third Parties – code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.